**Zoole Newa (Mr.)**

P.O Box 50264, Lusaka

Tel: 0211 251711

**Lusaka**

Cell: 0967–411844; 0955880087

E-mail: zoolenewa@yahoo.com

#  PROFILE

I am a result oriented agricultural and rural development specialist with over 20 years local and international level experience in programme management, policy work, research, gender, training organisational management and agricultural development.

Having worked with the government, NGOs and International donor organisation, I have the practical experience in stakeholder engagement, project coordination, monitoring and evaluation, policy analysis and reporting of results.

#  EXPERTISE

* Experienced in programme, planning, coordination and management
* Experienced in integrating cross cutting issues such as nutrition, hunger, gender, environment in programming.
* Experienced in handling donor (Sida) funded projects including challenge funds.
* Experienced agricultural researcher and agricultural policy analyst.
* Ability to engage various stakeholder government inclusive.
* Very good oral and written communication skills

# ACADEMIC QUALIFICATIONS

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| **YEAR**  | **QUALIFICATION**  |  **INSTITUTE**  |
| 2018-todate | Master of Business Administration | Mulungushi University |
| 2005 – 2007  | Master of Science in Natural Resources Management (specialised in Planning and Coordination)  | University of Twente in the Netherlands**(**Faculty ofInternational Institute for Geo-Information Science and Earth Observation) |
| 1989-1994  | Bachelor of Agricultural Sciences (major in Economics)  | University of Zambia  |

# WORKING EXPERIENCE

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| **YEAR**  | **INSTITUTION**  |  **POSITION**  | **REPORTING TO**  |
| **2012 to date**  | **Embassy of Sweden, Lusaka**  | **Programme Manager – Market Development and Inclusive Growth.**  | **Head of Development Cooperation**  |

# Responsibilities

* Managing and monitoring contributions/grants for institutions funded by Sida in the portfolio of private sector development/ agriculture and market development.

* Grant management (disbursement, monitoring, reporting and documenting).

* Analysing financial and narrative reports from partners

* Identification and appraisal of project/programme proposals applying for Sida funding

* Provide technical support on project formulation, project implementation, monitoring and reporting of results.

* Contribute to Embassy’s operational policies and annual work plans

* Contribute to monitoring, analysis and reporting of the development in the portfolio.

* Contribute to the internal and external communication of the Embassy

* Embassy focal person for women and youth programming.
* Represent the Embassy at different dialogue meetings.
* Prepare terms of reference for engaging consultants and approve the consultancy reports.

**Achievements:**

* Contributed to the preparation and operationalisation of the Sweden’s 2013-18 and the 2018-22 country development strategies with Zambia.
* I contributed towards project identification, appraisal, funding, management and reporting of various projects.
* I have ably managed a portfolio of about $50 million United States Dollars under my direct supervision.
* I have provided technical guidance and supervision to management as well as technical staff of the Sida funded projects under my jurisdiction with regards to project implementation, monitoring and results reporting. Further, I have ensured that the funded projects are implemented in accordance with the bilateral agreement and Sida policies.
* I have represented the Embassy in different forums and contributed to communication within and outside the Embassy.

# WORKING EXPERIENCE

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| **YEAR**  | **INSTITUTION**  |  **POSITION**  | **REPORTING TO**  |
| **2009 to 2012**  | **Agricultural** **Consultative Forum;**  | **Position: Research Officer**  | **Director**  |

# Responsibilities

* Coordinated and supervised several commodity studies such as the wheat value chain, the dairy value chain study, the soya beans, and the bran consumption.
* Participated in a number of agricultural policy research as well as writing agricultural policy briefs.
* Participated in the preparation and implementation of ACF annual work plan and budget.
* Organised and coordinated several agricultural policy stakeholders’ meetings on research related issues.
* Networked the ACF members, donors, academia and agricultural practitioners through research symposiums.
* Participated in the formulation of the ACF 2012-2016 strategic plan.

# Achievements;

* Participated in the formulation of the 2012-2016 strategic plan for Agricultural Consultative Forum (ACF). This plan was subsequently funded by donors.

* Commissioned, coordinated and supervised research/studies on various commodities such as the wheat value chain, the dairy value chain, the soya beans, and the bran consumption studies. Some of the findings from these studies were used to lobby government. The government implemented some of the recommendations from these studies e.g. in 2012, the government started restricting exporting of bran during lean periods and vice versa.

* Organised and coordinated several agricultural policy stakeholders’ meetings on research related issues. The results of such meetings were some recommendations to government over some policies which affected the agricultural sector. Example of the notable recommendations that I participated in developing is the adoption of the e-voucher system as a mode of distribution of agricultural inputs, removal of mealie meal subsidies, maintaining open border trade policies for maize/mealie meal etc.

# WORKING EXPERIENCE

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| **YEAR**  | **INSTITUTION**  | **POSITION**  | **REPORTING TO**  |
| **2008 to 2009**  | **Zambia Chamber of Small and Medium Business Association (ZSCMBA)**  | **Training officer**  | **Capacity Building** **Manager**  |

# Responsibilities

* Prepared work plans and budgets under the Africa Capacity Building Fund (ACBF) project activities.
* Conducted training needs assessments and business trainings of ZCSMBA members (members are SMEs)
* Facilitated development of business training modules and manuals.
* Coordinated ZCSMBA training programmes.
* Monitor the progression of the trained ZCMBA members

# Achievements

* Contributed towards the design of entrepreneurship training manuals for ZCSMBA members
* Created a data base for ZCSMBA members showing levels of business progression

# WORKING EXPERIENCE

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| **YEAR**  | **INSTITUTION**  |  **POSITION**  |  | **REPORTING TO**  |
| **1998 to 2008**  | **Ministry of** **Agricultural and** **Livestock**  | **District Marketing Cooperatives Officer**  | **and**  | **District Agricultural Coordinator**  |

#  Responsibilities

* Headed the department of planning and co-operatives at district level
* Co-ordinated activity planning through work plans and budgets of the different departments in the Ministry
* Monitored the implementation of the Ministry’s activities through relating expenditures to work plans and budgets, and actual activities to assess impact on communities.
* Appraised, monitored and evaluated several agricultural projects
* Coordinated the compiling of periodic district activity progress reports
* Facilitated linkages between various stakeholders in agriculture marketing through holding stakeholders’ workshops, study tours, market fora
* Promoted entrepreneurship attitude and skills development through training and facilitating training of farmer groups in basic business and leaderships skills
* Facilitated the collecting, processing and dissemination of agriculture marketing information through radio and market bulletins
* Facilitated the development of marketing centres and market days in Kafue district.

 **Achievements;**

* I Facilitated formation of farmers groups in the Kafue district. These farmer groups were trained in entrepreneurial activities and some of them are still in existence in district. Most notable of these farmer groups are the women seed grower association and several cooperatives in the district.

* I introduced and continued publication of quarterly district agricultural market information bulletins in the district. Unfortunately, the initiative ceased after I left the ministry.

* I ably coordinated and consolidated the district work plans and budgets.

* I contributed to the identification, monitoring and implementation of World Bank matching grant infrastructure projects in Kafue district. The projects included dam rehabilitation, construction of dip tanks, livestock houses etc. Some of the project are still viable to date (despite being constructed more than 10 years ago)

#  SELECTED ASSIGNMENTS/PUBLICATIONS

* Capacity assessment of Human Rights Based Approach (HRBA) amongst selected civil society organization supported by Project Management and Training Consultants in Zambia, CSEF, 2016

* End of program evaluation of Cross-Cutting Objectives in the PLARD II program, PLARD, 2015

* Production of training of trainers’ manual in Human Rights Based Approaches to Programming; and Training of Trainers for PLARD II, September, 2014**.**

* MSc of Science Thesis; Participatory Geographical Information System (PGIS) for Land Use Management in Kafue basin, 2007

* Assessment of maize Bran availability, demand consumption and production in Zambia (*Zambia National Farmers Union assignment***). I g**enerated findings that were used to inform government on the status of the commodity in the country. The Ministry of Agriculture made policy decisions based on this information, 2012

* Assessment of wheat availability, demand, consumption and production in Zambia **(***Zambia National Farmers Union assignment***).** The findings were used to inform government on the status of the commodity in the country and the Ministry of Agriculture made policy decisions based on this information, 2012

* BSc degree project**;** Estimating elasticity of supply and demand of maize production and consumption in Zambia using econometric modelling,1994

# COMPUTER KNOWLEDGE/SKILL

* Microsoft office (power point, excel, windows)
* Geographic information systems (ArcGIS)
* Statistical package for social sciences (SPSS)

#  REFERENCES

1. Ms Anna Rahm

Head of Unit (Effective Aid Delivery)

Swedish International Development Agency Sweden.

Email: anna.rahm@sida.se

Mobile: + 46 (0)721 457 829

1. Honourable Chance Kabaghe

Executive Director,

Indaba Agriculture Policy Research Institute. 26A Middle Way, Kabulonga Post Net Box 99 Lusaka.

 Email: chance.kabaghe@iapri.org.zm

 Mobile; 0977794466

1. Mr Joseph Mbinji

Former Director

Agricultural Consultative Forum

P/bag 16,

Lusaka

Mobile; 0976213806